

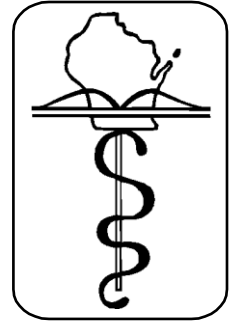
Wisconsin Health Science Library Association

DRAFT Minutes – Compiled by Barb Ruggeri

Spring 2020 Board Meeting

Thursday, April 9, 2020

10:00 am - 12:00 pm; Online/phone



The meeting was called to order by President Holly Egebo at 10:01 am.

Online Attendance: Annie Lipski Brenda Fay, Deb Knippel, Diane Giebink-Skogland, Holly Egebo, Jennifer Schram, Kathy Koch, Michelle Matucheski, Robert Koehler, Barb Ruggeri, Dora Davis, and Ashley Zeidler joining later.

ANNOUNCEMENTS AND INTRODUCTIONS

OFFICERS REPORTS

President's Report- Holly Egebo

"It is an honor for me to be WHSLA President this year and I look forward to working with the Board and WHSLA members on various projects"- Holly

She acknowledged with COVID-19 we are living and working through difficult times. She asked each board member for a word to describe what it is was like working from home:

Quiet—convenient—interesting—easy –outnumbered—hard—painful—missing people- office (still at work).

Secretary's Report-presented by Barb Ruggeri

The Fall Board Meeting minutes were presented to the board for approval. motioned to approve the minutes, seconded and the board voted unanimously to approve the minutes.

Treasurer's Report—Robert Koehler, Karen Hanus

**WISCONSIN HEALTH SCIENCE LIBRARY ASSOCIATION
SPRING BOARD MEETING – April 9, 2020**

TREASURER’S REPORT

BEGINNING BALANCE, October 6, 2019 **\$20,380.73**

Expenses, October 6, 2019-April 9, 2020

Google Domain, Renewal, Monthly Charge	\$ 93.55
WHSLA Awards (Schramm, Papa-Schold)	\$ 1,000.00

<u>\$ 1,093.55</u>	<u>\$19,905.18</u>
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Income, October 6, 2019-April 9, 2020

Membership	\$ 618.00
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<u>\$ 393.15</u>	<u>\$19,905.18</u>
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Balance as of April 9, 2020 -- **\$19,905.18**

Submitted by
Robert Koehler
WHSLA Treasurer

Member’s -At-Large – Diane Giebink-Skoglund, Deb Knippel – No reports

COMMITTEE REPORTS

Archives Committee – Karen Hanus



Wisconsin Health Science Library Association

Archivist Report

WHSLA Board Meeting

April 9, 2020

Technically, there is no longer a WHSLA Archives Committee. There is simply a note in the bylaws that says that the WHSLA president can appoint people in various positions to assist in sustaining and preserving our organization. (Coordinators & Committees, section 2) Note: the Bylaws contain a numbering error which needs correction.

In January 2020, I changed employers and I was unable to take the WHSLA physical files with me. Ashley Zeidler agreed to be the caretaker for these files. MCW Libraries can continue to house those files at this time.

Ashley and I have communicated to determine whether the Archivist role should remain with me or transfer to her. Since there is little activity with WHSLA archives, it's also questionable whether this position is needed at this time. If the WHSLA president wants the position to remain filled, I will be happy to keep serving in this role and coordinate with Ashley as needed to access the physical files at MCW.

Only one transaction related to the WHSLA archives has occurred recently. Eileen Severson contacted me regarding the Northwest Consortium's files. This consortium dissolved and donated their treasury to WHSLA. Eileen is going to discard the files from the consortium. Eileen provided three documents that we thought were of lasting importance to WHSLA which we will include in WHSLA's archives.

- NWWI Consortium Agreement
- NWWI Responsibilities of Officers
- Letter written to Cremear Mims in the Wisconsin Dept. of Health Services regarding enforcement of the Wisconsin DHS Administrative Code, Chapter 124.09, Staff Library from Eileen Severson, WHSLA President 2009-2010.

Respectfully submitted,

Karen Hanus

Archivist

Communications- Brenda Fay

Communications Committee, made up of Allan Barclay, Annie Lipski, Brenda Fay, and Michele Matucheski, continue to post content on the WHSLA blog and send out blog emails twice a month.

WHSLA list-serv is running smoothly.

Respectfully submitted by Brenda Fay

GMR Health Science Librarian Focus Group--Dora Davis-No report

Membership-Coordinator-- Jennifer Schram

Jennifer reports we have 40 members, retained from last year's high level due to Milwaukee meeting.

State Liaison to Midwest Chapter/MLA – Kathy Koch

Report for the Spring 2020 WHSLA Board Meeting

I took over as liaison from Dora Davis this year. The only news to report is that the Midwest Chapter/MLA Board has approved listing the state association conference dates and website links on the Midwest Chapter webpage. Hopefully this will help states in planning and promoting their meetings. The state meeting information is not on the site as of the writing of this report.

Respectfully submitted by Kathy Koch

Professional Development and MLA webinar coordinators--Dora Davis, Gwen Shorter

WHSLA

Professional Development

April 6, 2020

Dora and Gwendolyn have been working together to coordinate Professional Development for WHSLA this year. We have been able to offer webinar codes at no charge to WHSLA members by utilizing a network established with SWHSL, MCW and UW-Ebling. Each one of us takes a turn applying for GMR funding and then we share the codes with the other organizations. The GMR supports this sharing.

Activities

1. MLA Webinars
 - a. The largest portion of our time has gone to securing funding or codes for our members to view/attend the MLA webinars.
 - b. Survey: In January, we sent a survey to WHSLA members to gauge interest in the different webinars that MLA would be offering for this quarter. We based our application for GMR funding or WHSLA funding on these numbers. Look for a new survey in the next month for the next quarter.
 - c. We have been able to offer codes to WHSLA members for three of the webinars so far. There is one next week and none in May.
 - d. Site licenses
 - i. GMR funding provides a license for up to 25 individuals to receive CE credit. Organizations can only apply once per quarter. We are saving \$325 by coordinating funding. More information on that [here](#).

- ii. We haven't approached the 25 with any webinar that WHSLA manages yet. Gwendolyn and Dora will be sending reminders to people who requested codes to view the webinar and complete the CE.
- iii. Reports are available to the code administrators that show how many licenses were redeemed and how many of those individuals actually completed viewing/received CE. This is the information that the GMR is looking at so please try to complete before they expire.

2. Professional Development Grant

- a. In the spring, we facilitated the process of awarding two professional development awards. The winners were Jennifer Schramm and Carrie Papa-Schold. They should be sharing their learning after attending their chosen conference and we look forward to hearing about their experiences.
- b. The question was posed whether Professional Development Funds could be used for AHIP. We discussed sending out a survey, but Holly, Gwendolyn and Dora thought a live discussion might be best. We will discuss at our next meeting.

Future Plans

1. MLA Webinars

- a. Send out a survey again in one month for the next quarter's webinars and establish a plan with our network.
- b. When WHSLA pays for the webinars, send out a survey asking people to commit to redeeming the codes to ensure we are spending wisely.

Below is a chart listing the webinars and who sponsored them. All webinars are available [here](#).

Date	Topic	Who Applied for Funding	Total # of codes redeemed	Codes still available
February 13	Basic statistics for Research Appraisal.	WHSLA	17	yes
March 25	<u>Basic Statistics for Research Design</u>	SEWHSL	unknown	Yes
April 15	Make Fun of Learning! Game-Based Learning for Student Success	UW Ebling	Unknown	yes

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OLD BUSINESS

Any old business we have not fully discussed? Nothing raised.

NEW BUSINESS

Professional Development Funds for AHIP

Discussion was held by the board in regard to allowing professional development award funds to be used by a member towards the cost of the AHIP fee. Debate both for and against lead to the decision that we really want to hear from the membership about how this money should be awarded. An ad hoc committee of Karen Hanus, Barb Ruggeri, Dora Davis and Deb Knippel will work on proposals for a survey of the membership and it will be sent out this summer. The feedback will be discussed at the fall meeting.

Activity or Program suggestions for WHSLA Business Meeting online Nov 12, 2020. Reach out to members for ideas.

Nominations Committee – Holly Egebo and Brenda Fay will work on slate.

REMINDERS: Forms are on the website, please nominate your deserving members or their libraries for Librarian of the Year and Library of the Year.

Meeting Adjourned 11:08 am.