

WHSLA 2022 Annual Business Meeting Minutes DRAFT

Thursday, December 15, 2022

1:45-3:00 PM—Microsoft Teams

Present: Kathy Koch, Eileen Severson, Karen Hanus, Rita Mitchell, Hayley Severson, Barb Ruggeri, Claudia Noonan, Dora Davis, Robert Koehler, Deb Knippel, Mini Prasad, Jennifer Deal, Michelle Matucheski, Liz Suelzer, Liz Witkowski, Ashly Zeidler, Brenda Fay, Val Magno,

Meeting was called to order at 1:47 PM by Kathy Koch.

President's Report

Library of the Year Award

No nominations were received this year.

Election

Three positions were up for election – president-elect and both members-at-large. An email was sent to the WHSLA listserv soliciting nominations and I contacted a few people. Brenda Fay agreed to run for president-elect; this fulfills the requirement to run for office within 2 years of using the professional development stipend towards AHIP fees. Two newer members, Hayley Severson and Claudia Noonan, agreed to run for member-at-large.

An email was sent to 39 WHSLA members asking them to vote in the election. The election was done through a LibWizard survey. Twenty-four members (62%) participated in the election. As all nominees were running unopposed, all three were elected. Thank you to everyone who voted!

Thank You to Outgoing Board Members

Brenda Fay and Dora Davis, Members-at-Large

Ashley Zeidler, Past-President

Secretary's Report

Approval of 2021 Annual Business Meeting Minutes. No changes requested. Eileen moved to approve; minutes approved.

Treasurer's Report

BEGINNING BALANCE, May 3, 2022 **\$19,943.77**

Expenses, May 3, 2022-December 15, 2022

Google \$ 59.99

Total Expenses: \$ 59.99

Income, May 3, 2022-December 15, 2022

Membership Dues \$ 56.43

Total Income: \$ 56.43

Balance as of December 15, 2022 -- **\$19,940.21**

Members-at-Large Report

Brenda Fay shared that members would like to see Wisdom Chats and casual get togethers online to share information and/or socialize.

Communications Report

The WHSLA Communications committee manages the list-serv, blog, and website.

The <http://whsla-wi.blogspot.com/> continues as Annie Lipski, Brenda Fay, and Michele Matucheski post regularly. All three will continue to add blog posts in 2023. We welcome additional WHSLA members to write and publish blog posts. Training will be provided. Reach out to Annie, Brenda, or Michele if you are interested. Brenda mentioned she'd like to reach out to all WHSLA members to contribute one blog post, doesn't have to be lengthy. The blog could use some new content and new people posting.

The WHSLA list-serv continues to be a tool to send messages to WHSLA members. 92 individuals are currently subscribed. Allan Barclay is the list-serv Administrator. Less than half of the subscribed individuals are WHSLA members. We will discuss later in the meeting regarding whether to remove non-members from the list or not.

[WHSLA website](#) continues to be powered by Google Workspace/Google Sites. Jennifer Schramm, website administrator, has restored functionality lost after a mandatory Google update earlier this year. We will discuss transitioning to a different host for our website later in the meeting.

Brenda thanked those who have contributed to the blog as well as Annie and Michele.

Professional Development Report

We've hosted three webinars this year: 1/25, 10/20 and 12/15. The webinar in October was extremely popular and all 25 codes were requested within hours.

We had six people enter their names for the Professional Development awards. The winners were Mini Prasad and Claudia Noonan.

A refresher on the Professional Development Survey results, the topics of highest interest were:

1. Instructional design.
2. Resiliency.
3. Proving your value.

We have shared the results of the survey with Region 6 so they are aware of our learning needs. Look for another survey early next year as this becomes an annual learning needs assessment for our group.

Thanks to those who have shared resiliency resources for the blog. Share ideas for professional development and join Dora if you have an interest in working on professional development for WHSLA.

Midwest Chapter MLA Representative

The group is trying to meet quarterly to share ideas. We met in June and there was an in-person meeting of the state reps who attended Midwest MLA meeting in Indianapolis. The new chair/Representative-at-Large is Stephanie Henderson from the University of Kentucky.

Some of the state groups (Kentucky, Minnesota, North Dakota) are holding in-person meetings this year, but others are staying virtual. We also discussed if CE credit was important to members when attending meetings, and most reported that it was not important for a majority of their members, as we found out with WHSLA as well.

Let Kathy know if you have any topics, issues, etc. to share with this group.

Membership Report

We ended 2021 with 37 members. Currently for 2022 we have 39 members. There were 31 renewing members and 8 new members.

New Business

Librarian of the Year

WHSLA Librarian of the Year for 2022 was presented to Dora Davis. Thanks to Dora for all of her work to support Professional Development, organizing the webinars, and more!

2023 Budget

Liz Witkowski presented the 2023 Budget proposal. The budget was approved by the WHSLA board.

Income

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| 1. Membership Dues (35 @ \$20) | \$700 |
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| Total proposed income: | \$700 |
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Expenses

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| 2. Website Hosting Fee | \$100 |
| 3. Sponsor 1 MLA webinar | \$450 |
| 4. Librarian of the Year Award | \$100 |
| 5. Library of the Year Award | \$100 |
| 6. Annual business meeting expenses | \$60 |
| 7. State of WI tax exempt fee | \$10 |
| 8. Professional Development Stipend (2 @ \$500) | \$1,000 |
| 9. 2023 Online Conference | \$500 |

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|---------------------------------|----------------|
| Total proposed expenses: | \$2,320 |
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WHSLA Listserv

Pros to keeping non-members on list: May see benefits of membership such as the conference, Wisdom Chats, etc. and decide to join WHSLA.

Cons to keeping non-members on list: Access to content for free (blog, for example). Sending out emails and business meeting can be a little more complicated—only members can vote, attend the business meeting, attend Wisdom Chats and members are given priority for webinars. A suggestion to use Wisdom Chats to encourage people to join WHSLA was mentioned. Extra work, but might be worth it for additional members, connections to others, etc.

Karen: Need to keep integrity of organization and make sure benefits stay just for our members. However, we are having a conference this year and if non-members see we are having a conference maybe they will join. Robert asked about “free” for members and a cost for non-members. Liz said that we will likely make the conference free for members and an additional cost for non-members to encourage them to join WHSLA.

Brenda summarized that we would keep the listserv the same and make sure we are clear what events are for members only.

Website Hosting

Does it make sense to change from Google to another website host? Transitioning may cause work for some in the association, but it may create better access and a better website. Karen and Robert mentioned that they have trouble with the website, sometimes it is blocked at organizations. Many in the chat also mentioned trouble with accessing information on the site. Liz Witkowski mentioned she has experience with SquareSpace. Communications committee will have a small group of people take a look at this. If you have web design skills or want to help with this, contact Brenda Fay. This group should have something to share by Spring Board meeting. Robert was wondering if we had a contract with Google. We could aim for the end date of the contract to transition to another host.

WHSLA Wisdom Chats

Barb Ruggeri is working on a topic. How often do we want to do a chat? Barb is open to anyone doing a presentation (15-20 minutes). Send ideas to Barb and she will try to schedule the chats. Michele suggested the Wisdom Chats report out at business meeting—connect with Professional Development? Should Wisdom Chat coordinator be an official position? The President can create or appoint a committee. Kathy will appoint Barb as Wisdom Chat Coordinator and have it posted on the WHSLA website.

Meeting adjourned at 2:30 PM.